

Rivergrove City Council Minutes
Dec 11, 2023, 7:00 PM

Standing Items

Call to order and attendance (Mayor, Councilors, and Guests)

Present: Mayor J Williams, Councilors Barhyte, and Tuttle..

Interim City Manager Analeis Weidlich present

Guests Alan Stonewall, Ben Schonberger, Billie Cottingham, Carolyn Bahrman, Jerry Anderson, Joan Joyce, Landon and Jude, Micha_

Presentations from Outside Agencies and Guests:

There were none.

Standing Items:

1. Ask if any member of the public wishes to speak on an agenda item or a non-agenda item. Please limit your speech to 3 minutes

Landon Gentry asked what constitutes public notice. He also questioned why the boat ramp project was such an extensive project.

Carolyn Bahrman was concerned about the maintenance of the path in Heritage Park.

2. Approval of minutes from previous meeting(s)

Councilor Tuttle had submitted the minutes by email earlier. There were no corrections or additions, so Councilor Barhyte moved they be accepted as written. Mayor Williams seconded, and they were approved 3-0.

3. Discussion and approval of city financials

The City Manager had submitted the financials by email Mayor Williams moved to approve them and Councilor Barhyte seconded the motion. The motion was approved 3-0. Councilor Tuttle suggested they be put on the website.

Planning Commission Report: Representative from the Planning Commission

The City Manager stated that all the material necessary for consideration of the 4810 Dogwood development permit application had been submitted. Planning Commission Chair Allen Stonewall stated the Planning Commission would consider it at their meeting this coming Wednesday.

Planning Commission Chair Allen Stonewall then stated he wanted to see the permitting process codified. He suggested a flow chart.

Agenda Items

1. Update on restoring Minor Park

Councilor Barhyte said there were some issues with the contractor, e.g. installation of the benches and the valve box. He is working with them now on that. He is holding off payment until the issues are resolved.

Mayor Williams asked about the slide repair. The part has arrived, albeit a slightly different color. Councilor Barhyte said he is having trouble finding a contractor to do the work.

2. Boat Ramp-incl Design update

Like many projects, for this one we have discovered some items to do that we did not realize when we first planned it. For example we have found that we need to cut out a hump in the road, but that is not extending the project. Extending the ramp a bit further into the river was a recommendation which makes sense. It will minimize possible undercutting of the ramp by the river. Unfortunately, the surveyor has/had to come back to get the grade further into the river. We have had to deal with a lot of agencies/issues, but once we get the plans from the engineer, we will present it to the Planning Committee.

3. Metro Grant funding

New Business:

1. Forming a Park Advisory Committee

Mayor Williams stated that we sent out a notice to all on the email list asking for volunteers for the committee. Only about 5 or 6 responses. Some citizens wanted more information. Unfortunately, most of the responses came from a concentrated area whereas a broad representation from the City is desired. There will likely be another email blast. Councilor Barhyte looked at some past resolutions/ordinances for details on the Park Advisory Committee. He recommended we draft a statement (perhaps resolution/ordinance) with more specifics. He also said we should consider having a youth representative. Finally an application form is needed.

2. Land Development Ordinance Revision

Ben Schonberger of Winterbrook Planning is our contracted City Planner. He spoke about our land development ordinance. He read the ordinance and reminded us we can't require anything other than what is in our Ordinance. It

was written in 1989 and has been amended some since then. He found that there were some organizational challenges to it. He also found some unusual elements to the code. The code is quite an outlier. He will propose some procedural changes which will lighten the load for the Planning Commission. It would be better to revise the whole code, but that takes more time and money. Also, we need to comply with state and county requirements.

Councilor Tuttle wondered if we should send the results of the work of the prior City Planner. The City Manager stated that to Ben. Ben stated he had reviewed those. Ben suggested we might want to focus on the 5 or 10 things we need as opposed to hacking down the Oregon Model Code.

Ben then stated that there needs to be a City Council decision to move forward with this and what degree to move forward, i.e. the whole thing or piece by piece. Mayor Williams said we need to consider cost requirements in this process.

Councilor Tuttle suggested we might want to put our code into the structure of the model code.

Council Reports:

1. Council President – vacant

2. Councilor McLean- not present

3. Councilor Barhyte

He stated that we need to get the email back into the City's hands so in case of emergency, we can quickly send something out

4. Councilor Tuttle

I would like to continue working on the code.

5. Mayor's Report

He has had a discussion with a citizen about former Councilor Ruble's position.

City Manager Report:

She stated that Ben “has been great”. We need to address the completeness check and all that turned over to the City Planner.

She also stated that she is working on the kinks to making the Rivergrove Report easy to publish month to month.

Executive Session: Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited)