

Rivergrove City Council Meeting Minutes Nov 9, 2020

STANDING ITEMS

1. Call to order and attendance (Mayor, Councilors and Guests)

Present: Mayor Williams, Council President Ruble, Councilors Tuttle, Pierce, J Williams, and City Manager H Kibbey

Guests: M Salch, Carolyn Bahrman

2. Review of minutes from previous meeting(s): *It was moved by Councilor Pierce and seconded by Mayor William to approve the August, September and October minutes as presented. Approved 5-0.*
3. Review of financials: *Highway and Heritage Funds were ok as presented. However, there are still some issues with the General Fund as far as reconciliation is concerned. Mayor Williams and City Manager Kibbey will work on this and present findings at the next meeting. [OPEN]*

Lead Individuals: Mayor Williams and City Manager Kibbey

PUBLIC COMMENT ON NON-AGENDA ITEMS

During this portion of the meeting, citizens are encouraged to present matters of concern not on the meeting agenda. There will be no discussion of these concerns at the meeting, and no interaction between the citizen and the City Council regarding them, unless clarification is needed. Comments are limited to 3 minutes in length. The City Council may, at their discretion, include any of the items on a future City Council meeting agenda for further discussion.

There was no public comment

UNFINISHED BUSINESS

1. Having two Councilors Review Financials: *City Council approved this at the last meeting, but it was put on this agenda because this item was not on the previous agenda. [closed]*
2. Review of Financial Audit Proposal: Action: *The City Attorney said to consult an Auditor or Auditors to see if required. The City Manager did, and the response was an audit would not be necessary. The City Manager also stated that Tabor Accounting could not help us with reconciling. Mayor Williams moved and Councilor Pierce seconded that this item be closed. The vote was 4-0 with Councilor Pierce abstaining. [closed]*

Mayor Williams then stated he wanted to consult with the City Attorney to make sure that not having an audit would not put us in any legal jeopardy.

[OPEN]

Lead Individual: Mayor Williams

3. Paving of Childs Road west of 65th: *Mayor Williams stated he had not received a response from Washington County. He had trouble investigating who to contact to get information. He will give it one more month. He will obtain bids to patch the road since paving is too expensive for our budget.*

[OPEN]

Lead Individual: Mayor Williams

4. Boat Ramp Issues: Action: *Councilor Pierce reported he had received input from the Marine Board, the Division of State Lands and a Law Professor at Lewis and Clark. He and Councilor Ruble will prepare a complete report for the January CC meeting.*

He also noted that the City had paid for the ramp gate and its' installation.

[OPEN]

Lead Individual: Counselor Pierce

5. Tree Cutting Code: *There have been some issues regarding the implementation and interpretation of the Tree Code. Rather than wait for revision of the entire Rivergrove Land Development Ordinance, or a complete revision of the Tree Cutting Ordinance itself, it was decided to prepare a minor modification to address only implementation and interpretation issues. Counselor Pierce will prepare draft suggestions for consideration at the next meeting. An approved modification will then go to the PC for their consideration. **[OPEN]***

Lead Individual: Counselor Pierce

6. Inspection for Compliance with Development Condition Permits: *There was discussion that this was still an important item because of past issues. It was noted that Clackamas County does not inspect to our statement of conditions, only to their standards, and only when an occupancy permit is requested. The Mayor will consult with the City of Tualatin and the City Attorney to have a contract with the City of Tualatin drawn up and approved by the City Council. **[OPEN]***

Lead Individual: Mayor Williams

7. Mechanisms for Citizens to Comment on Agenda Items: Action: *Councilor Pierce surveyed a number of adjacent cities and The League of Oregon Cities, and presented a general statement of findings. These include some cities*

allowing written comments before meetings (sometimes written into the record), and/or allowing comment (with no back and forth. Councilor Pierce stated he would present a draft policy based on his findings for the Council to discuss at the next meeting. [OPEN]

Lead Individual: Counselor Pierce

NEW BUSINESS

1. Discussion of items of concern from the candidate's forum: *Councilor Tuttle reviewed attachment #1 which contained his notes/bullet points from the candidate's forum. These were not (generally) items for extensive discussion by the CC, but merely a forwarding of concerns expressed by citizens. The CC seemed favorable to having the City host periodic Town Halls but will leave this suggestion for the new CC to consider. Mayor Williams was concerned about a citizen's concern about safety. It was left to individual City Councilors to bring forth any of the items of concern as new business to the next meeting. [closed]*

PLANNING COMMISSION (PC) REPORT

1. *The City Manager stated the PC began reviewing a proposal to construct a new garage at 5301 Childs Road. The garage is being built because the existing garage is being converted to living units for 4 seniors. According to State Code this use must be permitted, and the City has no jurisdiction over interior remodeling. There was extensive testimony and concern from neighbors which prolonged the meeting so it will be continued next month.*

COUNCIL REPORTS

1. Councilor J Williams: *PGE had signed off on aerial drops, but upon inspection the original plan they approved needed to be modified. Progress is being made, albeit slowly in a back and forth manner.*
2. Councilor Pierce: *For the Parks report, Councilor Pierce stated that water had been turned off in Heritage Park, the final mowing had been done and that a small work group had cleaned up the area in preparation for the tree planting on Nov 15. In other matters he stated that Brian French was listed as City Arborist on one of the pages on the City web site and that it had an incorrect link for the Fee Schedule for permits. That needs to be corrected. He also asked that Council minutes from 2020 be posted on the City website.*
3. Councilor Ruble: *Councilor Ruble reported that she had added more tags for the gratitude trees in both parks. She was pleased that about 1500 had*

already been used. She asked the City Manager to put a notice in the next Rivergrove Report that more gratitude tags are available.

4. Councilor Tuttle: *The draft of the proposed development code was sent to LCDC and is now being modified by the City Planner to incorporate the response from LCDC. The City Planner will schedule a training session with the PC once those revisions are made.*

Councilor Tuttle stated that he would begin preliminary work on a municipal code and perhaps administrative rules.

5. Mayor: *The Mayor reported that he will be interviewed by KOIN for their Mondays with the Mayor series. He is part of a workgroup that has sent a report to the Governor on police reform. He is also part of a group addressing Diversity, Equality and Inclusion (DEI), and another group working on a January MLK presentation.*

CITY MANAGER REPORT: *The City Manager reported that she could not find the contract with the City Planner. She will work on preparing one. [OPEN]*

Lead Individual: The City Manager

EXECUTIVE SESSION (Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited)-*not needed at this meeting.*

ADJOURNMENT: *The Mayor moved, and Councilor Pierce seconded that we adjourn. Motion passed 5-0.*