

## **Rivergrove City Council Meeting Minutes August 12, 2019**

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**CALL TO ORDER AND ROLL CALL** The meeting was called to order at the Lloyd Minor Part, in Rivergrove, Oregon at 7:03 p.m.

Present: Council President Brenda Ruble, and Councilors Dave Pierce and Bill Tuttle. City Manager/Recorder John Leuthauser declared a quorum.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### **Hank Piatek, 19463 Tualamere, Rivergrove, OR**

Mr. Piatek came to ask for general information regarding sewer, hookup, cost and who could provide information for him.

#### **Carolyn Bahrman, 4870 Dogwood DR, Rivergrove, Oregon.**

Ms. Bahrman expressed concern that the Heritage Park is in need of mowing and discussed that there are cedar chips available for disbursement. She further discussed that the East side of Sycamore St has blackberry vines growing into the street where cars pass and where the vines and other fauna can scratch cars, especially her car and that it would not make her happy.

#### **Mike Salch, 5255 Childs Road, Rivergrove, Oregon.**

Mr. Salch expressed concern about the transportation issues surrounding the recently approved duplex on the corner of Pilkington and Childs. He said he is sure the developer will not be able to put in sidewalks to the county standards, which makes the development of the lot untenable. He noted that Council, in the duplex final Notice of Decision, required road improvements, including sidewalks at the site. He has written letters to Mayor Williams about this issue and has not received a reply. The City is accountable to placing sidewalks at the site. It must be done.

### **CONSENT AGENDA**

There were no minutes and financials available due to technical issues which are resolved (hopefully) and will be completed.

### **UNFINISHED BUSINESS**

1. There was a brief update from the City Manager regarding the work and progress of the update of the land use ordinance and that soon a draft would be presented for public comment, Planning Commission review, comment and proposed changes then presentation to the City Council.

### **NEW BUSINESS**

#### **Discussion of the possible retention of City Arborist Brian French who will attend the September City Council meeting for Executive Session'**

There was a brief discussion of the matter with the city arborist that he would consider staying on with the city and that he could attend the September 2019 City Council meeting. Councilor Pierce shared that he had been in contact with Mr. French and that he thought that it was best for the discussion to be held in an executive session meeting, which has been scheduled.

#### **2. Council rules were presented to the Council for consideration.**

There was discussion about the council rules. With two of the members absent it was thought that addressing the matter would be best done with the full council present. It was requested that corrections, changes and improvements be done before the September meeting. The issue was tabled until September.

#### **3. Proposal for allowing the creation of Administrative Rules**

There was discussion about the council wanting to move forward with the creation of Administrative Rules for clarification and clarification of ordinances and resolutions passed by the City Council. After discussion of the proposal, there was a consensus among the Council member present that this matter should go before the full City Council.

#### **4. Council Goals were addressed**

There was discussion about the whether the Council would like to have the goals addressed in the September meeting or later rather than not addressing the goals until the next year. There was discussion from the members present and a consensus was reached to address the Council Goals in September or later should there be a time constraint in the September meeting.

### **PLANNING COMMISSION REPORT**

The City Manager gave a report of the August Planning Commission meeting. Starting out with the possible notification problem for the Type III land use hearing. The PC went with a hearing and determined that the application was complete. There were questions not addressed in the application but which were within the Planning Commission's pervue to ask and inquire. The type III hearing was going to be held ten days after the PC meeting and then was voted into September. The City Manager shared a concern from the City Planner that some hearings while properly completed could postponed at least one month or longer due to unexpected questions, requests and conditions which cannot be anticipated by an applicant. Council President Ruble pointed out that with the City of Portland taking up to eighteen months, that it is not unreasonable for an application process to take two months with legitimate questions. There was consensus that it not unreasonable for an additional month. Councilor Pierce shared what he had seen and heard at the PC meeting. He spoke about the events of the meeting, the questions asked, the comments and the mood of the applicant.

Mr Salch spoke about the meeting as he had attended and thought that questions asked were appropriate.

Councilor Pierce shared his view of the meeting after Mr. Salch's comments.

### **COMMITTEE REPORT**

#### **1. Councilor Tuttle**

Council Tuttle stated that the land use rewrite had already been addressed.

#### **2. Councilor Pierce**

Councilor Pierce stated that the Heritage Park needs to be mowed and to ask for Sycamore to be mowed as well. There is a need for the additional bark chips at the Heritage Park to be spread. Council President Ruble stated to let Jennifer to know when it would be cut so she could spread out the chips. Citizen Arne Nyberg said that the charge was \$1600 for the irrigation repair. He brought up Lloyd Minor Park alley and access with driving through the park. Council President Ruble stated that Clackamas County still shows the alley behind the residences. Mr. Nyberg said that there were at least two known incidences of vehicles leaving the alley and driving into and through the park. It was discussed how the alley could be used, it was too small for fire equipment. There is a drainage system beneath the alley.

Councilor Pierce continued that the tree committee has met and is "rolling along" and that the committee is about three quarters of the way through it's work.

Councilor Pierce reported that the matter with the willows in Lloyd Minor Park is waiting for the City Arborist to advise for the best way and time to address the matter regarding willows for the city to address.

### **3. Councilor President Ruble**

Council President Ruble stated that the signs for the boat ramp had arrived. The signs were unwrapped and then displayed for the Council and the audience.

Council President Ruble then stated that it was time for the Ice Cream Social for September. She had researched and was considering Kona Shaved Ice which would be \$300 for one hour. There was discussion regarding the nature of the shaved ice, various flavors, whether there were “organic” options available.

Ms. Mann from 5215 Childs Road spoke that only “organic” options should be available for the ice cream social.

The date decided upon was September 15, 2019 from 2pm to 4pm. Some people volunteered ice chests and coolers. The final choice was to research various stores for “organic” ice cream bars which would negate the need for someone to have a food handler’s permit for handling ice cream.

### **CITY MANAGER/CITY RECORDER’S REPORT**

1. \$97,500 grant for slam cities with the State of Oregon for new ADA accessible access and some sidewalks at Lloyd Minor Park – change of ADA access point.
2. Proposed upgrade to city website for public access to all new documents and for adding documents from before the website upgrade.
3. Need for communication when the CM/CR is sick or unavailable.
4. Upgrade for using quicken and creation of finance reports.

### **EXECUTIVE SESSION**

At 8:21pm the City Council went into Executive Session pursuant to Oregon Revised Statutes 192.660, i) (From the Oregon Revised Statutes, ORS 192.660: To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. At the request of the City Manager/City Recorder.

### **ADJOURNMENT**

The City council left executive session and resumed public meeting. It was moved to adjourn by Councilor Pierce and seconded by Councilor Tuttle. The vote was unanimous. The meeting was adjourned at 8:34pm