



City of Rivergrove, OR

Dead, Dying, or Dangerous Tree Cutting Permit Application

NOTE: This application is only for trees to be cut or removed that are dead, dying or diseased. Please see Section D.2.d. of the Tree Ordinance for definitions of those terms. Note that additional considerations and conditions may apply for new improvements, subdivisions, or lot development projects. Please see subsection "G." of the City Tree Cutting Ordinance.

PROCESS:

1. The applicant fills out the required information below and submits it to the City Manager.
2. If the tree(s) are in a Water Quality Resource area of Flood Hazard area, requirements in Rivergrove's flood hazard regulations shall be followed, as well as any local, state, or federal flood or water quality regulations.
3. As part of the application process, a Mitigation Plan for the loss of trees on the property shall be required.
4. The City Planning Commission will review the application and will approve or deny it.
5. If the applicant is not satisfied with the Planning Commission decision, it may be appealed to the City Council.

REQUIRED APPLICATION INFORMATION:

1. Name of Applicant _____
2. Property Owner's Name(s) if different from above _____
3. Phone number of applicant _____
4. Applicant's email _____
5. Address of tree removal(s) _____
6. Date of tree removal(s) _____

7. Species and size of tree(s) removed

8. Information and evidence that support the tree cutting and/or removal(s). Provide information and documentation that the tree(s) are dead, dying, or diseased as noted in Section D.2.d. of the City Tree Ordinance. If the tree is dead, provide a photograph of the tree(s) proposed for removal.

MITIGATION PLAN REQUIREMENTS

The application process shall include a Mitigation Plan. During approval deliberations, the number and type of trees to be planted in mitigation for cut or removed trees shall be determined on a case by case basis, depending on each unique site. The City Arborist shall review and comment on the Mitigation Plan before it is approved by the Planning Commission.

The Mitigation Plan must include the following:

1. The species and caliper of mitigation tree(s) are to be planted.
2. A site map showing the location of trees to be removed, the location of trees to be planted, and any proposed development on site.
3. A schedule with the proposed planting date.
4. Identification of measures to be taken to keep the mitigation tree(s) alive during the first five years after planting.
5. A Performance Bond, warranty, or other security acceptable to the City to ensure that all mitigation trees survive for a five-year period after planting. This shall be required only if the value of the mitigation trees and their installation exceeds \$500 in costs.

Signature of Applicant _____

Date of Submittal _____

Signature of the City Manager _____