

Rivergrove City Council Meeting Minutes
June 13th, 7:00 PM

STANDING ITEMS

1. Request the public to let City Manager know if they wish to speak on an agenda item.

No one spoke, but Carolyn Bahrman will speak on the agenda item “play structure proposal for Heritage Park”.

1. Call to order and attendance (Mayor, Councilors, and Guests)

Present were Mayor Williams, Council President Pierce, Councilors Barhyte, Tuttle and Lahsene.

City Manager (CM) Kibbey was present.

Guests were M Salch, C Bahrman, Celeste and B Kibbey.

2. Approval of minutes from previous meeting(s)

Councilor Barhyte moved to approve the May minutes; Council President Pierce seconded. They were approved 5-0.

3. Approval of City financials

Mayor Williams did not have a chance to review them so action was postponed until July.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There was none

PLANNING COMMISSION REPORT: Representative from the Planning Commission

1. A brief summary of the last Commission meeting’s items and actions

The Planning Commission (PC) met to consider an application submitted by Brett Egusa & Erin McMahon for a dock at 5024 Dogwood Dr. After discussion there were two concerns. One, the submitted drawing needed to include “jurisdictional trees”. Two, the PC believed the concrete pad that would support the hinged connection to the dock was at too low an elevation. The PC chair will survey other docks in Rivergrove and will make a recommendation for an appropriate elevation for the pad. The PC is continuing this application and will meet on June 14th at 7:00 PM.

2. A brief summary of the revision of the Land Development Ordinance (LDO)

3. Any other pertinent Commission matters to report

Commission member McKay resigned.

PUBLIC COMMENT ON AGENDA ITEMS

Carolyn Bahrman had four comments on the possible acceptance of the play structure from Rivergrove school.

1. *There has been no public input for this possible action*
2. *There is concern about lack of mowing out of consideration for animals, and ticks.*
3. *Lack of adequate parking*
4. *Could we [buy](#) this instead of receiving it as a gift?*

UNFINISHED BUSINESS

1. Operation and Use of the City Stark Boat Ramp - Discussion to set workshop regarding the consideration for additional river access points: Lead Individual:

Council President Pierce addressed three items.

1. *The state Marine Board wants more information regarding [other points](#) of river access. He will send them more information and schedule a meeting with them and the council. The Council suggested July 14 as a date. The state Board of Fisheries may also need to be involved. **[OPEN]***
 2. *Regarding signs for the boat ramp, [Council will review final edits at their next meeting](#). He will contact vendors for preliminary estimates. The final language will be referred to the Council for approval. **[OPEN]***
 3. *The boat ramp gate subcommittee recommended (3-1) leaving the gate open during operating hours. The City Council will have to approve this. It was recommended that the subcommittee hold pre-bid conferences with potential vendors and present findings at the next City Council meeting. It was also suggested that the subcommittee look at a "basic" electronic gate then have potential vendors specify specific "add ons". **[OPEN]***
2. Hiring administrative support for the City Manager:

*A preliminary position description was sent out to Council members. The Mayor and Council President will prepare a final draft for Council to consider. The final draft must be reviewed by the [City Attorney](#). We need to move this forward as quickly as possible. **[OPEN]***
 3. Coronavirus Relief Fund Grant-Approve Resolution 270-2022 Receipt of Tranch 1 Funds:

*The only possible item to add would be a play structure for Heritage Park. Council President Pierce thought ADA compliance for the path heading east from Lorna Lane should be a priority. Discussion about the requirement for this did not reach a conclusion and will need resolving before any projects are funded. **[OPEN]***

4. Sign on the street sign at Renaissance Woods: Lead Individual Heather Kibbey
The City Manager contacted the HOA chair stating that the wording on the sign did not comply with the statement of conditions for the development. Two letters have been sent. She, along with the Mayor will knock on the HOA chair's door.
[OPEN]

5. Budget Committee- Budget Officer Heather Kibbey

Mayor Williams moved to pass Resolution 273-2022 "an ordinance /resolution declaring the city's election to receive state revenues for fiscal year 2022-2023". Councilor Lashene seconded. Motion passed 4 for, [Councilor Pierce abstaining](#)
[closed]

Councilor Lashene moved to pass Resolution 274-2022 "a transfer from the contingency fund in the general checking account to materials and services to cover the over expenditure". Mayor Williams seconded. Motion passed 4 for, [Councilor Pierce abstaining](#). [closed]

*The City Manager stated there were some issues to be worked out before the budget resolution could be passed. These included a salary increase for the City Manager, a salary for a City Recorder and an estimate for legal fees going forward. After extensive discussion and clarification, Council President moved to approve Resolution 275-2022 "a resolution adopting a budget and making appropriations for budget fiscal year 2022-2023 for the city of Rivergrove, Clackamas and Washington Counties, Oregon". Council President Pierce stated that this motion is to include a condition that within two months, the Council will review allocating part of Highway Funds to the City Managers salary and a review to ensure that the City Attorney's bills are itemized. Councilor Barhyte seconded. Motion passed 5-0. **[OPEN]***

6. Discussion regarding setting a date for a Workshop with METRO to discuss Local Share grant funds from Metro's 2019 parks and nature bond.

Council President Pierce had contacted Metro but has yet to hear back. A tentative workshop date of Jul 25th was agreed to by City Council.

[OPEN]

NEW BUSINESS

1. Discussion of other items of concern to residents:

Mayor Williams stated that an issue with the Planning Commission has been resolved.

2. [Discuss the play structure for Heritage Park](#)

The City received a bid of \$30,000 to disassemble and retrieve it, and \$35,000 to install it. The contractor has a short time frame for us to decide. Earlier concerns about parking, animals, and lack of citizen involvement were discussed. At this time we will not go forward because of the timeframe, budget considerations and lack of citizen involvement. [closed]

COUNCIL REPORTS

1. Councilor Lahsene: Transportation report (recurring)
 - ▶ I-205 tolling project: *Councilor Lahsene is participating in groups evaluating impacts and how to mitigate them. At the end of April met with ODOT regarding traffic analysis. Meeting next Wednesday with the diversion committee.*
 - ▶ *The paving project for roads adjacent to Minor Park will postponed until next year.*
 - ▶ *The Stafford /Childs “improved” intersection (it is going forward) will fail if I-205 is tolled. It probably will not if I-205 is not tolled, but that is not a given.*
 - ▶ *A presentation from ODOT consultants will be scheduled for our next meeting.*
 - ▶ *There has been a contract let for work on the Abernathy bridge*
2. Councilor Pierce: Parks report (recurring) and any other matters
Been working with the CM to have the parks mowed. They were mowed in time for Arbor Day.
3. Councilor Barhyte: Giving Program (recurring) and any other matters
Regarding providing community assistance to homeowners in need: He is scheduled to meet with the owner of a house on Dogwood. Another person reached out about a house on Marlin, but there are complications to resolve.
4. Councilor Tuttle: City Code (recurring) and any other matters
A draft of Park rules has been drafted but will wait until there is more room on the agenda.
5. Mayor: Mayor’s Report
Nothing further

CITY MANAGER REPORT

Nothing further

PENDING ITEMS (to be discussed at a later date but kept on the agenda while Council deals with higher priority items first.)

1. Status of Contracting out City Development Code Inspection Services: Lead Individual: Mayor Williams
City must have new Development Code to proceed.
2. Discussion Regarding How Sewer might be Brought to Unserved Properties, Exploring the Issues. Lead Individual: Councilor Tuttle

EXECUTIVE SESSION (Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited)

ADJOURNMENT

Councilor Tuttle moved, and Mayor Williams seconded a motion to adjourn. It was approved 5-0.
