

Rivergrove City Council Meeting Minutes April 11th, 7:00 PM

SPECIAL GUEST

Cassandra Ulven of TVF&R presented the State of the District Report for our fire district.

STANDING ITEMS

1. Call to order and attendance (Mayor, Councilors, and Guests)

Present were Mayor Williams, Council President Pierce, and Councilors Barhyte, Lahsene, and Tuttle.

City Manager (CM) Kibbey was present.

Guests were J Joyce, M Salch, Landon and June, Byron Kibbey, and D Shafer

2. Approval of minutes from previous meeting(s)

Councilor Tuttle late today sent out copies of the February and March minutes. Unfortunately, earlier version of the February minutes did not contain Council President Pierce's edits, so approval was postponed. The March minutes were sent out April 4th, and the version sent out today contained only minor grammatical corrections. After some discussion, councilor Lahsene moved to approve them, Councilor Tuttle seconded, and they were approved 5-0.

3. Approval of City financials

The bank statement and Quicken spread sheets for January balances agreed. Councilor Tuttle moved to approve them, Mayor Williams seconded, and they were approved 5-0.

The bank statement and Quicken spread sheets for February balances agreed. Mayor Williams moved to approve them, Councilor Lahsene seconded, and they were approved 5-0.

Council President Pierce had some questions about items in the March financials. He will resolve those with City Manager Kibbey and report back next meeting.

Councilor Barhyte would like to see the financials compared with the budget. City Manager Kibbey said we can do that, but we should wait until the next fiscal year.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment

PLANNING COMMISSION REPORT: Representative from the Planning Commission

1. A brief summary of the last Commission meeting's items and actions

The Planning Commission (PC) was to select 4 members from the public to be on the subcommittee to create version 3 of the Rivergrove Land Development

Ordinance (RLDO). This subcommittee is (as decided by the PC) to have two PC members, two City Councilors and 4 citizens. However, they received only 3 responses from citizens after a postcard invitation was sent out to all citizens. One of those subsequently withdrew. Also, none of the PC members were willing to serve on the subcommittee. The PC will renew efforts to enlist citizens and Mayor Williams will work with the PC Chair.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment

UNFINISHED BUSINESS

1. Continuing Discussion of Matters associated with Operation and Use of the City Stark Boat Ramp:

Council President Pierce reviewed last meeting's decision to wait to address the boat ramp operating hours until after the Committee exploring an electronic gate completes its duties and Council takes up the item. Proposed signage will also wait.

He then presented the four issues remaining from the citizen concerns list. They are as follows:

- a. Whether or not the gate remains open or closed during operational hours.*
- b. Vegetation control/improvement*
- c. Clarifying and marking property lines*
- d. Consideration of additional river access points*

Item a will be discussed when the possibility of the electronic gate comes before the Council.

Items b and c can be combined. We will have to do more research and then potentially hold a workshop with some relevant outside experts and/or agencies involved.

Items a, b, and c will need input from the City Attorney in the process.

Item d could be discussed in a workshop. [OPEN]

2. Hiring administrative support for the City Manager:

Mayor Williams will work with the City Manager to present a job description for Council to consider at the next meeting. [OPEN]

3. Discussion regarding possible projects to be funded with the Coronavirus Relief Fund Grant:

City Manager Kibbey is turning in a rough report that contains the items the Council discussed at the last meeting. This will be put on the website. [OPEN]

4. Sign on the street sign at Renaissance Woods:

Councilor Lahsene stated that the sign did not conform to engineering standards. The City Manager said it did not conform to our sign ordinance, and it contains misinformation. Regarding the latter, Councilor Lahsene will review the plat approval before meeting with the Home Owner's Association. [OPEN]

NEW BUSINESS

1. Discussion of other items of concern to residents: Mayor Williams

There has been periodic blocking of Sycamore Street by the builder of the new house on that street. Mayor Williams has been interacting with the builder to resolve the problem

Mayor Williams has continued to have various interactions with citizens, but none of these need discussion by the Council.

Councilor Barhyte stated that although the developer of the homes near West Road and Canal had repaired Canal Road post construction, the Lake Corp, after cleaning the canal, did not return the road to its' previous condition. [OPEN]

2. Budget Committee

Budget Officer Heather Kibbey stated that the first budget committee meeting will be on May 25th at 7:00 PM.

[OPEN]

3. Public Comment

Council President Pierce pointed out that the Council voted to have citizens wishing to ~~have~~ a comment on either non-agenda or agenda items either contact the City Manger 48 hours before the meeting or state their intention before the meeting is called to order. [OPEN]

COUNCIL REPORTS

1. Councilor Lahsene: Transportation report (recurring)

I-205 tolling project-this has taken a "break" because of input from citizens, external committees/work groups and municipalities. One result is the creation of a regional toll policy committee.

Stafford -Childs intersection-this is in design process and construction will not begin until 2023, so there is no more reporting to be done for a while.

Responsibilities for maintenance of Childs Road and sidewalks west of 65th - Councilor Lahsene and Arne Nyberg met with Tualatin staff/officials and were able to have the Tualatin contractor fill in the sewer connection ditch for \$2200.

2. Councilor Pierce: Parks report (recurring) and any other matters

It is time to start mowing in the parks. He asked the City Manager to contact the mowing contractor to mow Lloyd Minor now. Heritage Park will be mowed later.

There is a rotting post at the Lloyd Minor Park playground chining bars. It has been taped off as a safety concern. The City plans to remove the equipment.

The arbor Day celebration plans are being finalized at their meeting this Friday.

We can receive significant grant money from Metro's Local Share program. It is limited to specific items such as capital improvements, natural area and parkland acquisitions; fish and wildlife habitat restoration, and habitat connectivity enhancements; new or improved access facilities for public parks and natural areas; new or improved local or regional trails; enhanced or new environmental education facilities.

Councilor Pierce discussed park projects that were mentioned during Council's deliberations on possible COVID Relief Grant Funds with Metro. Some are good candidates. Ultimate project selection requires community engagement. Council desires to hold a workshop with Metro sometime in June or July. [OPEN]

Councilor Pierce received an offer of \$2800 for tree care work and "widow makers" in Heritage Park. It includes a crew, a boom truck, and a chipper for one day's work. If the work is satisfactory, we will investigate having them work on the city property near the canal. Councilor Tuttle moved and Councilor Barhyte seconded that we allocate \$3,000 for the project. Motion passed 5-0.

3. Councilor Barhyte: Giving Program (recurring) and any other matters

Nothing to report

4. Councilor Tuttle: City Code (recurring) and any other matters

He sent an email to the Council with a rough draft of a resolution to set park and boat ramp rules. Councilors were encouraged to send suggestions to him. It may be we need to have separate rules/regulations and resolutions for the parks and the boat ramp. There should be a core of rules/regulations for all public land owned by the City.

5. Mayor: Mayor's Report

Nothing further

CITY MANAGER REPORT

The City Manager reminded us that the Arbor Day celebration will be Saturday April 30th at 1 PM at Lloyd Minor Park and Sunday with an open garden (10 AM to 4PM) at the Tuttle house

PENDING ITEMS (to be discussed at a later date but kept on the agenda while Council deals with higher priority items first.)

1. Status of Contracting out City Development Code Inspection Services: Lead Individual: Mayor Williams
City must have new Development Code to proceed.
2. Discussion Regarding How Sewer might be Brought to Unserved Properties, Exploring the Issues. Lead Individual: Councilor Tuttle

EXECUTIVE SESSION (Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited))

None needed

ADJOURNMENT

Councilor Barhyte made a motion to adjourn, Council President Pierce seconded, Motion passed 5-0.