

## Rivergrove City Council Meeting Minutes March 14th, 2022

### STANDING ITEMS

1. Call to order and attendance (Mayor, Councilors, and Guests)

*Present were Mayor Williams, Council President Pierce, and Councilors Barhyte, Lahsene, and Tuttle.*

*City Manager (CM) Kibbey was present.*

*Guests were J Joyce, M Salch, Landon and June, Byron Kibbey, C Bahrman and Planning Commissioner Kellen Russell*

2. Approval of minutes from previous meeting(s)

*Council President Pierce had some concerns, will revise submitted minutes and present them at the next meeting. Mayor Williams made a motion to postpone approval until the next meeting. Council President Pierce seconded, and the motion was approved 5-0. [OPEN]*

3. Approval of City financials

*For January, the bank statement and the Quicken spread sheet had the same items, but the balances differed. There was a similar issue with the February financials. This issue needs to be resolved. Mayor Williams made a motion to postpone approval until the next meeting. Councilor Lahsene seconded, and the motion was approved 5-0. [OPEN]*

### PUBLIC COMMENT ON NON-AGENDA ITEMS

*There was none*

### PLANNING COMMISSION REPORT: Representative from the Planning Commission

1. A brief summary of the last Commission meeting's items and actions

*The Planning Commission (PC) adopted a post card asking for volunteers to serve on subcommittee revising the Land Development Ordinance. The post cards will be sent out to citizens. At the next meeting, the PC will select subcommittee members from the respondents. Council President Pierce and Councilor Tuttle will serve on that committee*

2. A brief summary of the revision of the Land Development Ordinance

*See 1 above*

3. Any other pertinent Commission matters to report

*There was none*

## PUBLIC COMMENT ON AGENDA ITEMS

*There was none*

## SPECIAL GUEST (Paving Tualamere, Marlin, & Dogwood Report)

*Mr. Vince Hall, Clackamas County Project Manager and Senior Engineer, discussed and answered questions on the Small Cities Grant for the repaving of Tualamere, Marlin, and the stretch of Dogwood between the two. Mr. Hall reviewed his slide presentation. He stated that the design is essentially done. The project may be delayed into next year because bids for other projects which are higher in the queue, are coming in significantly higher. Thus, there may not be enough money in the Clackamas County budget **this year** for our project. In this case, after discussion, it was determined there was no financial risk to the City. [closed]*

## UNFINISHED BUSINESS

1. Continuing Discussion of Matters associated with Operation and Use of the City Stark Boat Ramp. Possible further discussion or decisions on matters discussed at Jan 4th Workshop including remaining items on matrix. Interim report from Ramp Gate Committee (Councilor Barhyte). Some decisions may or may not be made at this meeting.

*Council President Pierce reviewed the discussions we had at the workshop.*

*There was consensus that Council wanted to look at changing the hours of operation for the ramp. By motion, Council President Pierce proposed hours of operation that slightly varied from the existing ones in order to more effectively ensure closure when it is dark. Ensuing discussion mentioned keeping the existing hours, or further modifying Pierce's proposal. It was noted we needed to give the public something to react to if we wanted to change the hours. So, Pierce's proposed hours would be considered in a public hearing to abandon the existing hours, and also the public meeting to adopt new hours. There was discussion regarding having signage noting: "it is not appropriate to be launching or retrieving in the dark," or something to that effect. It was determined that the City Attorney should advise us on this matter.*

*The motion made was:*

*Schedule a future public hearing to abandon the existing ordinance for hours of operation of the boat ramp and the park. After that set new boat ramp and park operation hours by a city Council resolution, pending City Attorney review, to the hours of:*

*8AM to 8 PM September 1 to May 31*

*8 AM to 9 PM June 1 to August 31*

*Motion seconded by Councilor Tuttle. Motion passed 5-0. [OPEN]*

Council discussed signage and it was decided that Councilor Lahsene and Pierce would develop draft language in advance of a workshop to be held on March 31, to only discuss that topic.

Council decided that at the April meeting they would determine which of the remaining items of concern would be chosen for the next workshop. **[OPEN]**

2. Hiring administrative support for the City Manager:

*Mayor Williams reviewed a job description but had some concerns regarding banking and finances. He will consult the City Attorney about this and the job description. He will present a job description at the next meeting. Councilor Tuttle mentioned we may have to adjust next year's budget to accommodate this position. **[OPEN]***

3. Discussion regarding possible projects to be funded with the Coronavirus Relief Fund Grant:

*City Manager Kibbey presented an excel spreadsheet (see attachment #1) with suggested items and estimated costs. There was extensive discussion, sometimes focusing on estimated costs and suggestions for other sources of funding (i.e., Metro, System Development Funds and the transportation fund) for each item. City Manager Kibbey will present the spreadsheet, updated with the discussion and decisions at the next meeting. **[OPEN]***

4. Approve Intergovernmental Agreement for Marlin-Tualamere-Dogwood paving.

*The agreement is pending review by the City Attorney. To be presented at the April meeting. **[OPEN]***

5. Rubber stop signs for Childs/Sycamore

*Councilor Barhyte had to excuse himself before this item. However, Councilor Lahsene stated that Clackamas County says it meets standards. There was concern about the height of a shrub located at the southwest corner of the intersection, but it has been trimmed. Perhaps the trimming is a result of the house going to be put on the market. Since there is nothing else we can do at this time, the item is closed. [closed]*

## **NEW BUSINESS**

1. Discussion of other items of concern to residents:

*Mayor Williams stated there were no other items of concern expressed to him.*

## **COUNCIL REPORTS**

1. Councilor Lahsene: Transportation report (recurring)

- o I-205 tolling project:

*Councilor Lahsene will have something on the City website. The diversion committee is continuing its' efforts. Issues have been raised with ODOT. ODOT is working on traffic analysis.*

- Stafford - Childs intersection:  
*Work on the single lane roundabout should begin in 2023.*
- Responsibilities for maintenance of Childs Road and sidewalks west of 65<sup>th</sup>:

*Councilor Lahsene and Arne Nyberg met with city of Tualatin officials. Meetings will continue.*

*Former Councilor Jeff Williams asked that the speed data from the radar signs be downloaded and presented to the City. Councilor Lahsene is working on that and stated that there will be a quarterly download in the future.*

2. Councilor Pierce: Parks report (recurring) and any other matters

*He met with a tree care company to discuss tree care matters at the City parks. That company would charge \$2,800 for a day's work for 5 employees, a chipper and a bucket.*

*He received a verbal quote for chips for the Minor Park playground of \$520. He will measure the playground and get a number based on the exact dimensions.*

*He reminded the Council he obtained a grant for Arbor Day Booster Grant of \$350. The Arbor Day celebration will be on April 30<sup>th</sup> at Minor Park and will include refreshments, kid's games/projects and tree planting.*

3. Councilor Barhyte: Giving Program (recurring) and any other matters

*Councilor Barhyte had to leave before giving his report.*

4. Councilor Tuttle: City Code (recurring) and any other matters

*Nothing to report, awaiting meeting of Planning Commission subcommittee on Code revision.*

5. Mayor: Mayor's Report

*At the Mayor's request, the Council has scheduled a workshop on financials on April 28<sup>th</sup> at 7:00 PM.*

*The City of Tualatin code specialist moved on so the Mayor is going to meet with his replacement.*

*The Mayor is working on plans for a stand-in when he is not available.*

## **CITY MANAGER REPORT**

*Byron Kibbey updated the three city signs with the latest population numbers.*

*A concern was raised about a sign on the street sign at Renaissance Woods. It says private road, no trespassing. The road is private but does have public access. Councilor Lahsene will check the Clackamas County regulations and the reach out to the HOA President. **[OPEN]***

**PENDING ITEMS** (to be discussed at a later date but kept on the agenda while Council deals with higher priority items first.)

1. Status of Contracting out City Development Code Inspection Services: Lead Individual: Mayor Williams  
*City must have new Development Code to proceed.*
2. Discussion Regarding How Sewer might be Brought to Unserved Properties, Exploring the Issues. Lead Individual: Councilor Tuttle

**EXECUTIVE SESSION** (Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited)-  
*not needed*

**ADJOURNMENT**

*Mayor Williams made a motion to adjourn, Council President Pierce seconded, Motion passed 4-0.*

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