

**Rivergrove City Council Meeting Minutes
December 12, 2022, 7:00 PM**

STANDING ITEMS

1. Call to order and attendance (Mayor, Councilors, and Guests)

Present were Mayor Williams, Council President Pierce, Councilors Barhyte, Tuttle and Lahsene (joined at 7:30PM).

City Manager (CM) Kibbey was present.

Guests were Lisa Vopel, Byron Kibbey, Landon and Jude, Michael Hawkins, M Salch, Joan Joyce, Grant Howell, Brenda Ruble, Ray Dobbs, Sherry and Doug McLain, Jeff Williams.

2. Approval of minutes from previous meeting(s)

Councilor Barhyte moved to approve the Oct 19, 2022, minutes as presented, Mayor Williams seconded. They were approved 5-0.

Councilor Barhyte moved to approve the Nov 14, 2022, minutes as presented, Mayor Williams seconded. They were approved 5-0.

3. Approval of City financials

After some discussion, Council President Pierce expressed concern about the way the financials have been presented.

Mayor Williams had no issues with the financials as presented and neither did Councilor Lahsene. Mayor Williams moved to approve them; Councilor Lahsene seconded. They were approved 4-0 with Council President Pierce abstaining.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Grant Howell, president of the Rosewood neighborhood association briefed the Council on the upcoming hearing on the proposed Lake Oswego School District bus barn.

PLANNING COMMISSION REPORT: Representative from the Planning Commission

City Manager Kibbey reported that the plan (destruction of the existing home and building a new one) for the Taylor residence at 5630 Dogwood was approved with two conditions. These were declination the WQRA and correction of a figure the surveyor placed on the plans.

Council President Pierce stated that a proposed dock at 4536 Dogwood would be built on land not owned by the resident of 4536 Dogwood. The survey submitted should have denoted that and for approval, the Planning Commission should have gotten approval from the owner of that property.

Council President Pierce wondered if there was dock approval process for a residence at 19491 Lorna Lane when it appears there is already a dock

there. There is a concern that this dock is installed on land not owned by the owner of 19491 Lorna Lane. The City Manager stated the property owner did purchase that extra piece of land, and although there is a dock already there, an application will be heard at the next Planning Commission meeting.

Council President Pierce also stated that there appeared to be a dock installed just west of the boat ramp (perhaps 5686 Dogwood), but he could not find a record of an application for that dock.

PUBLIC COMMENT ON AGENDA ITEMS (other than testimony for the Boat Ramp Signage public hearing.)

There was none

UNFINISHED BUSINESS

1. Title IV Legislative Public Hearing for the Stark Boat Ramp Signage

After hearing public testimony, the Council closed the public testimony and began discussing language to be put on the sign. Reviewing the proposed sign (posted on the City website) the Council had extensive discussion on several of the items. They then approved a version that had a few minor revisions to the proposed sign. Council President Pierce presented proposed ordinance language, and with a minor correction, it was accepted. Councilor Tuttle moved to approve the ordinance with the changes accepted by the Council. Councilor Lahsene seconded.

*Councilor Barhyte asked that it be read in [its](#) entirety. If it is read in [its entirety](#), [the City Manager](#) noted, it must be done in three Council meetings to be approved. The Council then decided to not do this at this meeting, but to leave it up to the new City Council to act. **[OPEN]***

2. Update on bids for the electronic gate at the boat ramp

*Councilor Barhyte stated that he did not get any bids from the three contractors. **[OPEN]***

3. Hiring administrative support for the City Manager, approval of job descriptions

Mayor Williams stated that there is a legal matter with this proposal that he can not discuss without the City's legal council present.

*Council President Pierce expressed concern that [Council has](#) made no progress for two years on this matter. He also questioned how that it relates to hiring an assistant for the City Manager. **[OPEN]***

*Regarding the job descriptions, Mayor Williams stated he agreed with the edits the City Manager made and sent them back to her. The City [Manager](#) said she will send them [out](#) to everybody. **[OPEN]***

4. Coronavirus Relief Fund Grant, prioritizing suggested projects

During discussion, a few projects were mentioned, but no action taken. The City Manager stated that all projects had to be completed by the end of 2024. [OPEN]

NEW BUSINESS

The issue of the proposed bus barn will be discussed as part of the transportation report.

COUNCIL REPORTS

1. Councilor Lahsene: Transportation report (recurring)

Councilor Lahsene read a proposed letter to the Lake Oswego Development Review Commission. After discussion it was moved by Councilor Barhyte; seconded by Mayor Williams that Councilor Lahsene's letter be sent to the LO Development Review Commission noting the support of all 5 City Councilors.

Regarding the I-205 tolling project, we are anticipating a draft environmental assessment by the end of February 2023. ODOT is on notice that they have not been looking at safety as part of their transportation impact, specifically regarding the impact on roads, not just intersections.

2. Councilor Pierce: Parks report (recurring) and any other matters

The water systems for the parks have been winterized.

Contacted the Blue Crew with specifications for bids on repairing the boat ramp and spreading bark chips. No response so will drop them as potential vendors.

The park mower provides an invoice at the end of the season. We have money in the budget to pay that so we need to do so.

He has a concern that we don't have a City Arborist on contract at the moment. [He had received written communication from the City Manager that Bartlett didn't want to continue their contract with Rivergove.](#) He stated that Sean at Bartlett thinks he is able to write reports for the City and looks forward to continuing work with the City. He heard from the [managing rep](#) of Bartlett, who stated that the only change needed to the contract was to change some dates and the hourly rate.

The City Manager had a question about a billing from [Kora's, the city mowing contractor](#), that he explained in detail.

3. Councilor Barhyte: Giving Program (recurring) and any other matters

No report

4. Councilor Tuttle: City Code (recurring) and any other matters

The Ordinance for abandoned and/or nuisance properties will go forward to the next Council

5. Mayor: Mayor's Report

The Mayor thanked the Council for their work, briefly discussed some of his work and will prepare material for the next Mayor.

CITY MANAGER REPORT

Said all she needs to say in previous items.

PENDING ITEMS (to be discussed at a later date but kept on the agenda while Council deals with higher priority items first.)

1. Status of Contracting out City Development Code Inspection Services: Lead Individual: Mayor Williams
City must have new Development Code to proceed.
2. Discussion Regarding How Sewer might be Brought to Unserved Properties, Exploring the Issues. Lead Individual: Councilor Tuttle

EXECUTIVE SESSION (Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited)

ADJOURNMENT

Mayor Williams moved to adjourn; Councilor Tuttle seconded. Motion passed 5-0.