

Rivergrove City Council Meeting Minutes
Sept 12, 2022, 7:00 PM

STANDING ITEMS

1. Call to order and attendance (Mayor, Councilors, and Guests)

Present were Mayor Williams, Council President Pierce, Councilors Barhyte, Tuttle and Lahsene (joined at 7:30PM).

City Manager (CM) Kibbey was present.

Guests were M Salch, Joan Joyce, M Hawkins, Doug McLain, Charles Faulk, Carolyn Bahrman, J Peng, M Vansalvie, Arne Nyberg, Jeff Williams and Kellen

2. Approval of minutes from previous meeting(s)

- a. 06.27.22 Special meeting playground structure p1

Councilor Tuttle moved, and Councilor Barhyte seconded that in this case the video will serve as the official minutes of the meeting.

Motion passed 4-0

- b. 06.29.22 Special meeting playground structure p2

Councilor Tuttle moved, and Councilor Barhyte seconded that in this case the video will serve as the official minutes of the meeting.

Motion passed 4-0

- c. 07.11.22 CC minutes regular meeting

Councilor Barhyte moved, and Mayor Williams seconded to approve the minutes as submitted. Motion passed 4-0

- d. 07.15.22 CC special meeting boat ramp damage

Mayor Williams moved, and Council President Pierce seconded to approve the minutes as submitted. Motion passed 4-0

- e. 07.19.22 OSMB at Boat Ramp notes

Councilor Barhyte moved, and Mayor Williams seconded to approve the minutes as submitted with additions/corrections by Council President Pierce. Motion passed 4-0

- f. 07.19.22 OSMB CC meeting at Heritage Park and the Headgate Property

Councilor Barhyte moved, and Council President Pierce seconded to approve the minutes with the corrections presented. Motion passed 4-0

g. 07.25.22 CC meeting with Metro

Councilor Barhyte moved, and Mayor Williams seconded to approve the minutes as submitted. Motion passed 4-0

h. 08.08.22 CC minutes regular meeting

Councilor Barhyte moved, and Mayor Williams seconded to approve the minutes as submitted. Motion passed 4-0

3. Approval of City financials

Because of the limitation on the hours the City Manager can work, the financials were tabled until the next meeting. Mayor Williams moved to approve this; Councilor Barhyte seconded. Motion passed 4-0.

PUBLIC COMMENT ON NON-AGENDA ITEMS

J Joyce was concerned that Councilor Pierce's comments about two 2 people lurking around ~~my~~ his boat and dock and how that felt invasive and suspicious, and that his comments somehow identified her specifically. She also felt she and others were left out from the Minor Park cleanup.

Carolyn Bahrman wanted to thank Council President Pierce for his work arranging for the Minor Park cleanup and for his efforts in maintaining our Parks. She also would like the Council to have a face to face meeting as soon as possible.

PLANNING COMMISSION REPORT: Representative from the Planning Commission

The City Planner is unable to meet on the first Monday of the month, so from now on, the Planning Commission will meet on the third Monday of the month.

PUBLIC COMMENT ON AGENDA ITEMS

Carolyn Bahrman stated that the boat ramp is our contribution to the community and represents our town. We need to put up a new sign and resolve issues.

UNFINISHED BUSINESS

1. Operation and Use of the City Stark Boat Ramp

- a. Proposed language for a sign at the boat ramp - Council President Pierce and Councilor Lahsene

Council President Pierce developed a second draft responding to comments that the language be “softer“ and more positive. The City Manager is to post it on the City website a request of citizens to “weigh in” on the language for the sign.

There was discussion regarding the old “Stark Boat Ramp” sign. Councilor Tuttle recalls that the Stark's name was used to honor them as long time community members.

Motion by Council President Pierce, seconded by Mayor Williams to approve the sign language pending approval by the City Attorney. If he suggests changes, we will then make them. The sign will say the Stark Community boat ramp. Motion passed 4-1 with Councilor Barhyte voting no.

There is a separate sign for the hours, and it will take another meeting to address that. Will need a public hearing if we wish to change the hours.

[OPEN]

- b. Update on bids for the electronic gate at the boat ramp - Councilor Barhyte

*Sent material on to the City Manager. Mayor Williams has information on three potential bidders. We have spec sheets. **[OPEN]***

2. Hiring administrative support for the City Manager, approval of job descriptions - Mayor Williams

*Mayor Williams submitted the job description to the City Attorney for review. Mayor Williams stated he felt there were labor issues that needed to be addressed. We are to have a document to approve at the next meeting. Council President Pierce pointed out there is some language in the City charter that needs to be incorporated. **[OPEN]***

3. Coronavirus Relief Fund Grant, prioritizing suggested projects

Spent \$3,000 last week for tree maintenance in Heritage Park. We have only spent \$5,500 out of the \$82,000 fund. The gate will take some of this. Possibility of Headgate property work. Also, we could spend money on the boat ramp sign and repair of the existing boat ramp. Mayor Williams has concerns about citizen labor for boat ramp repair. Councilor Tuttle moved, and Councilor Barhyte seconded to approve up to \$3,500 for boat ramp repair. Motion approved 5-0.

[OPEN]

4. Status of the improper street sign at Renaissance Woods - City Manager Kibbey

The sign is gone, and the City Manager got a nice note from the HOA president. [closed]

COUNCIL REPORTS

1. Councilor Lahsene: Transportation report (recurring)

Work on Canal Road is not eligible for small cities grant since we do not own it. She will work with the City of Lake Oswego.

Submitted small cities grant for paving Childs Road west of 65th.

Participated in a I-205 tolling diversion mitigation meeting. Childs Road and Stafford Road roundabout will happen most likely by 2024. If I-205 tolling is approved, that intersection will not meet future demand.

2. Councilor Pierce: Parks report (recurring) and any other matters

Tree trimming in Heritage Park accomplished. Would be nice to remove some of the Ivy, brush. Removal of the poison oak needs to be contracted out. Councilor Lahsene mentioned that some citizens wanted to trim up the big tree in the NE corner of Minor Park, but others do not want it touched because it buffers them from the park.

Dry wells for park fountains are clogged up. He will work with the Mayor to alleviate the situation.

Recognize Doug McLain for repairing gratitude box, Michael Hawkins for watering trees and cleaning up some blackberry.

He received concerns about the Marlin house that is apparently abandoned. It was suggested that we need an ordinance for property that has health and safety concerns.

He wondered if the Mayor had contacted the City Attorney about the City Attorney needing to review the Rivergrove Report.

TVF&R station 39 will be having an open house from 11AM to 2 PM on Saturday Oct 15.

Councilor Barhyte was concerned that we do not water the Park enough. The City Manager stated it costs \$200 to water it for the "Ice cream social" Councilor Barhyte suggested that since we have the infrastructure in place, we should get someone out to look at it. The City Manager stated that we need better grass. Put on Corona grant list.

3. Councilor Barhyte: Giving Program (recurring) and any other matters

We have two potential properties that we could help. They are the one on Marlin and another on Dogwood. Going nowhere at the moment.

4. Councilor Tuttle: City Code (recurring) and any other matters

The Planning Commission (PC) is not making any progress on the RLDO revision, not sure what to do about it. We have a whole new PC and no one wanted to be on the subcommittee to work on the revision. The City Planner is deciding what to do and how to get it through the PC.

5. Mayor: Mayor's Report

Received number of letters from citizens about the boat ramp, other neighbors, etc.

Supporting getting contractors for the gate.

Appreciated those that worked on the park clean up. For general contributions to the city I would like to recognize Carolyn Bahrman, Mike Salce and Arn and Coleen Nyberg.

Also, I thank the City Manager for her work.

CITY MANAGER REPORT

Nothing further to say

PENDING ITEMS (to be discussed at a later date but kept on the agenda while Council deals with higher priority items first.)

1. Status of Contracting out City Development Code Inspection Services: Lead Individual: Mayor Williams
City must have new Development Code to proceed.
2. Discussion Regarding How Sewer might be Brought to Unserved Properties, Exploring the Issues. Lead Individual: Councilor Tuttle
3. Review City Manager's Budget--whether it should come from General or part Highway fund.

EXECUTIVE SESSION (Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited))

ADJOURNMENT

Councilor Barhyte moved to adjourn, Councilor Lahsene seconded. Motion passed 5-0.