



City of Rivergrove, OR

EMERGENCY Tree Cutting Permit Application

NOTE: This application is only for trees cut and removed due to emergency conditions that require prompt cutting or removal of dangerous trees to avoid immediate danger or hazard to persons or property.

PROCESS:

1. An Emergency Tree Cutting Permit may be issued by the Mayor, the President of the City Council, or the Chair of the Planning Commission without formal application.
2. If the above-mentioned individuals are unavailable, it is permissible to cut those portions of the tree(s) immediately, as necessary, to avoid immediate danger or hazard.
3. However, within seven (7) days of any emergency cutting, this application must be filed with the City, providing the information requested below to the City Manager.
4. The City Planning Commission will review the application and will approve or deny it. If the application is denied, penalties may be assessed and a Mitigation Plan for the loss of trees on the property shall be required.
5. If the applicant is not satisfied with the Planning Commission decision, it may be appealed to the City Council.

REQUIRED APPLICATION INFORMATION:

1. Name of Applicant _____
2. Property Owner's Name(s) if different from above _____
3. Phone number of applicant _____
4. Applicant's email _____
5. Address of tree removal(s) _____
6. Date of tree removal(s) _____

7. Species and size of tree(s) removed _____

8. Information and evidence that justify the necessity for emergency tree cutting and/or removal.

MITIGATION PLAN REQUIREMENTS

The application process shall require a Mitigation Plan ONLY if the permit is denied by the Planning Commission. During approval deliberations, the number and type of trees to be planted in mitigation for cut or removed trees shall be determined on a case by case basis, depending on each unique site. The City Arborist shall review and comment on the Mitigation Plan before it is approved by the Planning Commission.

The Mitigation Plan must include the following:

1. The species and caliper of mitigation tree(s) that are to be planted.
2. A site map showing the location of trees to be removed, the location of trees to be planted, and any proposed development on site.
3. A schedule with the proposed planting date.
4. Identification of measures to be taken to keep the mitigation tree(s) alive during the first five years after planting.
5. A Performance Bond, warranty, or other security acceptable to the City to ensure that all mitigation trees survive for a five-year period after planting. This shall be required only if the value of the mitigation trees and their installation exceeds \$500 in costs.

Signature of Applicant _____

Date of Submittal _____

Signature of the City Manager _____